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MINUTES
TOWN OF AVOCA
REGULAR PLANNING MEETING
APRIL 15, 2025

Pledge of Allegiance

Moment of Silence

Public Forum:

Jeannie Rollins wanted to thank Planning member Shelly DePue for helping her with a lady that needed medical help.

Call to Order – 6:30 pm:

Meeting was called to order by Chairman Alvarenga

Planning Roll Call – by Rec/Tres. Barnes

Present: Chairman Oscar Alvarenga, Co-Chairman Kim Whitehorn

Members: Shelly DePue, Jordan Dinoffria, and Bob Brush

Absent: None

Staff

Present: Secretary: Recorder/Treasurer Nanette Barnes

Mayor: Robert Whitehorn

Zoning Official: Tim DePue

Absent: None

Guests:

Jeannie Rollins

Carl Evans

***There were 3 more people who did not sign in

Julissa Guadarrama

Charli Evans

Declaration of Quorum

Chairman Alvarenga declared a quorum was present

Consent of Agenda:

Shelly DePue made a motion for consent of agenda. Seconded by Co-Chairman Whitehorn. Discussion; none. Roll call: Shelly DePue: yes, Jordan Dinoffria: yes, Chairman Alvarenga: yes, Co-Chairman Whitehorn: yes, and Bob Brush: yes. All approved. Motion carried.

Approval of Minutes:

March 2025: Jordan Dinoffria a motion to accept March 2025, minutes as written. Seconded by Shelly DePue. Discussion; none. Roll call: Jordan Dinoffria: yes, Chairman Alvarenga: yes, Co-Chairman Whitehorn: yes, Bob Brush: yes, and Shelly DePue: yes. All approved. Motion carried.

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Old Business:

1. None

New Business:

1. Lot Split: Carl Evans

12235 Avoca Hollow Drive/12264 Malachi Lane, Parcel: 18-04597-000, A motion was made by Co-Chairman Whitehorn to approve the Lot Line Split. Second by Shelly DePue.

Discussion: Mayor Whitehorn asked property owners about separate driveways. Roll call: Chairman Alvarenga: yes, Co-Chairman Whitehorn: yes, Bob Brush: yes, Shelly DePue: yes, and Jordan Dinoffria: yes. All approved. Motion carried.

2. Variance: Julissa Guadarrama Figueroa

Oak Street: Parcel: 04-00134-000, A motion was made by Co-Chairman Whitehorn to approve the Lot Line Split. Second by Jordan Dinoffria. Discussion: Property owners brought in paper with corrected 911 address (188 Pearl Ave), Questions were asked and answered concerning lateral lines and the number of bedrooms. Property owner states there will be three bedrooms and one office. Mayor will check the final plans before building is approved and started. Roll call: Brush: yes, Co-Chairman Whitehorn: yes, Bob Shelly DePue: yes, Jordan Dinoffria: yes, and Chairman Alvarenga: yes. All approved. Motion carried.

Announcements

1. Council Meeting scheduled for Tuesday, May 13, 2025, at 6:30 pm
2. Planning Meeting scheduled for May 20, 2025, at 6:30 pm
3. Board of Zoning meeting is scheduled for June 17, 2025, after Planning Meeting


Adjournment

A motion was made by Shelly DePue and seconded by Jordan Dinoffria to adjourn meeting at 6:48 pm. Discussion: none. All approved. Motion carried.

Respectfully submitted,

Nanette Barnes
Recorder/Treasurer

Approved


Oscar Alvarenga, Chairman

Attested


Nanette Barnes, Recorder/Treasurer