



P . O . Box 160 Avoca, Arkansas 72711

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MINUTES
TOWN OF AVOCA
REGULAR COUNCIL MEETING
JANUARY 10, 2025

Call to order - by Mayor Whitehorn

Pledge of Allegiance

Moment of silence

Public forum - 3 minutes

None

Roll Call - by Rec/Tres. Barnes

Council:

Present: Mayor Robert Whitehorn

Rec/Tres. Nanette Barnes

ALD: Katie Rairdon, Travis Aikins, Oscar Alvarenga,, Jay King and Jeannie Rollins

Absent: None

Staff:

Present: Town Attorney: Ed McCure

Zoning Official: Tim DePue

Town Maintenance: Chris Rogers

Absent: None

Guests

None

Declaration of quorum

Mayor Whitehorn declared a quorum was present.

Consent of agenda

Ald. Aikins made a motion for consent of agenda. Seconded by Ald. King. Discussion; None. Roll call: Ald. Aikins; yes, Ald. Rollins; yes, Ald. Alvarenga; yes, Ald. Rairdon; yes, and Ald. King; yes. Motion carried.

Consent of minutes

December 9, 2025, Minutes: Ald. King made a motion to accept the December council meeting minutes. Seconded by Ald. Aikins. Discussion; none. Roll call: Ald. Alvarenga; yes, Ald. Rairdon; yes, Ald. King; yes, Ald. Aikins; yes, and Ald. Rollins; yes. Motion carried.

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Financials

- a. December Report: December financials were presented to council members.
- b. CD for Street MM Account has been opened per Re/Tres. Barnes

Staff Reports

1. Town Sanctioned Events - by Rec/Tres. Barnes

- a. January Calendar – Posted
- b. Avoca Santa Land – Come meet Santa was a big hit & plans are being made to have it a yearly event.

2. Business Permits for December 2025

- Lee's Asian Food Truck

3. Building Permits for December 2025

- None

6. Town Maintenance – Chris Rogers

- All Christmas decorations are down and organized for next year. The truck and plow are ready for any upcoming bad weather .

Committee Reports

1. Planning commission – Chairmen Alvarenga (absent)

- a. No updates

2. Board of Zoning Adjustments– Chairmen Alvarenga (absent)

- a. No updates

3. Zoning Official – Tim DePue

- Discussion was held concerning steps to be taken if there are no replies from the unsightly & unsanitary letters being sent to residents. It was decided to send a second letter, if there is no reply or no improvement, the residents' addresses will be sent to the town attorney for legal action.

4. Streets – Ald. Aikins

- a. New traffic light box and camera – Recorder/Tres. reports light box and camera are in the process of being repaired. Once fixed, Recorder/Treasurer Barnes will file a claim with the driver's insurance for reimbursement.

5. Park – Ald. Rairdon

- a. No update

6. Grants – Ald. Rollins

- a. The town was denied the Community Assistance Grant. This grant was to help replace all the fences around the town parks.

7. Annexation – Ald. King

- a. Ald. King has talked to residents concerning annexation with no avail.

Old Business

- a. None

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New Business

- a. Community Building –Discussion was held concerning a “Shared Use Agreement” with the Avoca Fire Department. Council members would like the Fire Department Board members to write up an agreement between the Town and the Fire Department concerning the Community Building.
- b. Resolution 01-26 Meeting Rules of the Town Council - Attorney McClure read Resolution 01-26 in its entirety. A motion was made by Ald. King to accept Resolution 01-26 on its 1st and final reading. Seconded by Ald. Alvarenga. Discussion: None. Roll Call: Ald. Alvarenga: yes, Ald. Rairdon: yes, Ald. King: yes, Ald. Aikins: yes, and Ald. Rollins: yes. All approved. Motion carried.
- c. Resolution 02-26 Adopting a Pay Schedule - Attorney McClure read Resolution 02-26 in its entirety. A motion was made by Ald. Alvarenga to accept Resolution 02-26 on its 1st and final reading. Seconded by Ald. Rairdon. Discussion: None. Roll Call: Ald. Rairdon: yes, Ald. King: yes, Ald. Aikins: yes, Ald. Rollins: yes, and Ald. Alvarenga: yes. All approved. Motion carried.
- d. Resolution 03-26 Health Insurance for Office Admin. - Attorney McClure read Resolution 03-26 in its entirety. A motion was made by Ald. Alvarenga to accept Resolution 03-26 on its 1st and final reading. Seconded by Ald. Aikins. Discussion: None. Roll Call: Ald. Rairdon: yes, Ald. King: yes, Ald. Aikins: yes, Ald. Rollins: yes, and Ald. Alvarenga: yes. All approved. Motion carried.
- e. Resolution 04-26 Posting Bylaws & Ordinances - Attorney McClure read Resolution 04-26 in its entirety. A motion was made by Ald. Aikins to accept Resolution 04-26 on its 1st and final reading. Seconded by Ald. Alvarenga. Discussion: None. Roll Call: Ald. King: yes, Ald. Aikins: yes, Ald. Rollins: yes, Ald. Alvarenga: yes, and Ald. Rairdon: yes. All approved. Motion carried.
- f. Resolution 05-26 Federal Surplus - Attorney McClure read Resolution 05-2 in its entirety. A motion was made by Ald. King to accept Resolution 05-26 on its 1st and final reading. Seconded by Ald. Alvarenga. Discussion: None. Roll Call: Ald. Aikins: yes, Ald. Rollins: yes, Ald. Alvarenga: yes, Ald. Rairdon: yes, and Ald. King: yes. All approved. Motion carried.

Mayor for the Good of Town

Mayor Whitehorn informed council, the Railroad is closer to getting the arm for the crossing at W. Rose Street.

Assigned Committee Chairman will stay the same for 2026:

- Planning & Board of Zoning – Ald. Oscar Alvarenga
- Streets – Ald. Travis Aikins
- Park – Ald. Katie Rairdon
- Grants – Ald. Paula “Jeannie” Rollins
- Annexation – Jay King

Town Council Member’s Personal Privilege - 3 minutes on any matter

- Council Member Aikins: none
- Council Member King: none
- Council Member Alvarenga: none
- Council Member Rairdon: none
- Council Member Rollins: none

Recorder/Treasurer Barnes: reminded everyone she needs their Statement of Financial Interest back by February 6, 2026. Mayor Whitehorn is trying to set up an appointment with Sherriff Halloway to discuss a few items concerning the town and the Sheriff’s department.

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Upcoming Meetings

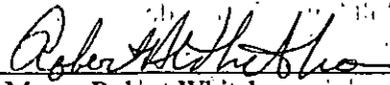
Planning Meeting scheduled for Tuesday, January 20, 2026, at 6:30 pm
Council Meeting scheduled for Tuesday, February 10, 2026, at 6:30 pm
Board of Zoning meeting scheduled for June 16, 2026, after Planning Meeting

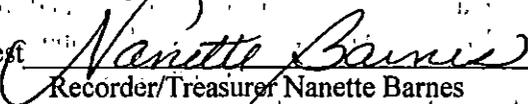
Adjournment

A motion was made by Ald. Alvarenga and seconded by Ald. Rollins to adjourn the meeting at 7:25 pm. Discussion: none. All approved. Motion passed.

Respectfully submitted,

Nanette Barnes
Recorder-Treasurer

Approved 
Mayor Robert Whitehorn

Attest 
Recorder/Treasurer Nanette Barnes